Minutes for AMWA 2020 Annual General Meeting
Thursday, 19 November starting at 5.00pm AEDT
This meeting was held virtually via Zoom

Meeting opened at 5.02pm

1. **Present:** Emma Henshall (chair), Shelley Reid (minutes), Jocelyne Basseal, Meredith McGowan, Lynnette Hoffman, Fiona McKinnon, Mark Caswell, Eve Vickerson, Sally Bathgate, Sarah McKay, Amanda Mao, Sheridan Henness, Karen Farr.
   
   **Apologies:** none received.

2. **Welcome:** Emma welcomed members and gave an acknowledgment of country.

3. **Minutes of previous AGM meeting**
   Minutes for the meeting held on Friday, 23 August 2019 at Novotel Sydney Manly Pacific, NSW were accepted as true by Fiona McKinnon and Jocelyne Basseal.

4. **Business arising from previous meeting**

5. **Reports**
   5.1 President’s report: Emma Henshall presented her report on AMWA’s activity since the 2019 AGM. Emma also reported that the Early Career Award recipient in 2020 was Georgina Taylor. No questions arising. Emma proposed that her report be accepted: moved by Meredith McGowan and seconded by Mark Caswell.

   5.2 Treasurer’s report: Meredith McGowan presented the audited financial summary for the 2019 – 2020 financial year. No questions arising. Meredith proposed that the report be accepted: moved by Mark Caswell and seconded by Emma Henshall.

   5.3 Annual report for 2019-2020: completed and will be posted in the website members’ section.

6. **General business**
   6.1 Membership categories and fees: Emma outlined the revised membership categories that will be introduced with the new constitution. There will now be three categories: Ordinary, Student, and Honorary. Annual fees for these first two categories are $80 for Ordinary and $40 for Students (must be full-time).

   6.2 Membership renewal fee automation: the new website provides for annual renewal of membership by anniversary of joining date rather than by end of financial year. Members will be sent the renewal notice in advance of the anniversary date, with a reminder should this be required. If a member fails to renew on time their membership automatically expires.

   6.3 Special resolution for voting: to accept the updated version of the constitution that conforms to changes introduced by the Associations Incorporation Regulation 2016 and improves operation of AMWA business.

   The special resolution was passed by the unanimous vote of all members present.
7. **Election of Committee for 2020 – 2021**
   One nomination for each position was received, therefore all are elected unopposed.
   - President: Emma Henshall
   - Vice-President: Jocelyne Basseal
   - Secretary: Shelley Reid
   - Treasurer: Lynnette Hoffman
   - Ordinary members: Fiona McKinnon, Mark Caswell

8. **President’s closing remarks**
   Emma thanked all for attending.

9. **Close of meeting:** 5.28pm